

Minutes of Kildare Public Participation Network Secretariat Meeting

Date: 13th May 2024

Location: Kildare County Council

Attendees: Liz Denieffe, (LD), PJ Fagan, (PJF), Anne Crowe, (AC), Anthony Egan, (AE) Linda Walsh, (LW)

Apologies: Grainne Fleming, (GF)

No.	Item	By	Action	Responsibility	Timeline
	Welcome and Introductions	LD	Agenda in place for the meeting.		
1	Minutes March 25 th to be ratified	LD	.	Proposed – Anne Crowe Seconded – Linda Walsh	
2	Matters Arising and Handover to new facilitator	LD PJF	It was agreed that the submitted complaint would be discussed in AOB.		
3	Correspondence	PJF	(A) LD read aloud to the Secretariat present the communications update from the department. (B) Meeting with CKLP agreed outcome – extension until the end of August.	(A) Response to the Department addressing the feedback. (B) CKLP and KCC to be update on the outcome of the potential hosts.	(B) Meeting with Grainne and Grace
4	Grainne's Feedback	PJ	Flat structure cancelled in April.		

			Conflict resolution- requested by KCC. Social Inclusion week – September. €500 for Train the Trainer for Grace was agreed.		
	MOU and SLA	PJ	Extension of Agreement till the end of August. . Agreed to go back and talk with Grainne.		
5	Hosting Transition Update	LD, AE, DOD	<p>(A)Both KVC and KARE are not in a position to host Kildare PPN. After long consideration KARE won't take on the transfer of undertaking/staff responsibility. One KVC concern was that they wouldn't get their quality mark from Volunteer Ireland.</p> <p>(B)CLG is formally established.</p>	<p>(A)It was agreed that the department be informed that hosting negotiations with KVC and KARE was unsuccessful.</p> <p>(B) Costs of running an independent company/hosting costs.</p>	<p>(A)This issue has raised the structures of the PPNs going forward.</p>
6	Potential Plenary	PJF	Potential Plenary to be kept on the Agenda for the next meeting.		

7	Finance		€65,700 came through from the department. €20,000 to come later in the year. €35,000 expected from KCC.	€115,700 (Surplus money to remain where it is)	Financial Report to be circulated to everyone Jan – May.
8	AOB		(A) PJ had a conversation with Grainne and the complaint was upheld.	(A) Grainne will receive a response in writing.	

Date of next Secretariat meeting: 17th June 2024, Committee Room, Áras Chill Data

KVC: Kildare Volunteer Centre

KARE: Kare Services - Community based supports.