



**MINUTES OF KILDARE PUBLIC PARTICIPATION NETWORK SECRETARIAT MEETING  
MARCH 25<sup>TH</sup> 2024**

<b>Item</b>	<b>By</b>	<b>Action</b>	<b>Responsibility</b>	<b>Timeline</b>
<p><b>Secretariat Attendees:</b> Anthony Egan (AE), Anne Crowe (AC), Liz Denieffe (LD), Dermot O’Donnell (DOD), Paul Leighton (PL), Naomi Scott Hayward (NSH).</p> <p><b>In attendance:</b> Grainne Fleming</p> <p><b>Apologies:</b> PJ Fagan (PJF)</p> <p><b>Absent:</b> Evelyn O’Rourke (EOR), Linda Walsh (LW)</p>				
<p><b>Welcome &amp; Introduction</b></p> <ol style="list-style-type: none"> <li>1. LD facilitated the meeting in the absence of EOR &amp; PJF</li> <li>2. Minutes Feb 19<sup>th</sup> to be ratified</li> <li>3. Minutes Feb 24<sup>th</sup> Plenary to be approved</li> <li>4. Matters arising &amp; Handover to PJ (New Facilitator)</li> </ol> <p>It was agreed that LD would be the holding facilitator until the next meeting scheduled for April 13<sup>th</sup>. PJ will remain as deputy and take over as facilitator in April once he is available to do so.</p>	<p>LD</p> <p>Prop by: AC Seconded: AE Prop by: LD Seconded: AC</p> <p>LD</p> <p>Prop by: AC Seconded by: NSH</p>			



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<p>5. Correspondence No correspondence, however GF asked that all members of the Secretariat notify her if they are unable to attend meetings in advance.</p> <p>6. Workplan Report</p> <p>Plenary Feb 24th (Saturday) Up-date LD wanted it recorded that it was an excellent Plenary</p> <p>Elections (Secretariat seats only March 1st) Up-Date No nominations received</p> <p>Flat structure training date April 13<sup>th</sup> - Ballymore Hub Confirmed</p> <p>Lets Talk Series 2024 Up-Date Fully Booked – LD noted that we were getting excellent engagement</p> <p>Climate Action weekend Date (April 19th) Up-Date All on track</p> <p>MRPPN Longford</p>	<p>LD</p> <p>GF</p>	<p>LD will let GF know if she can attend</p>	<p>LD</p>	<p>26<sup>th</sup> March</p>
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<p>“Navigating canvassing” A member resource NSH asked for an insertion re: registered to vote</p>	GF	Insert	GF	26 <sup>th</sup> March
<p>7. Hosting Transition Group Up-Date GF wanted the following noted: GF requested information for the staff on the transition to CLG. LD said that it would come the following day. GF strongly expressed her dissatisfaction at the way in which information had not been given to staff and no consideration was given to how they may feel. GF stated that staff had been extremely patient, however it was not acceptable the way in which they were being treated. PL and GF had a heated conversation and GF has requested an urgent staff liaison meeting following inappropriate comments made by PL.</p> <p>Statement received on the morning of March 26<sup>th</sup> to be inserted in the minutes: Despite reaching the overall pass score, the Kildare PPN business case for self hosting, submitted to the Department of Rural and Community Development (DRCD) was not successful at this time. The Secretariat remains committed to the decision, supported by the Plenary, to become independently hosted. A number of points in the feedback from DRCD, have already been addressed and the Secretariat is seeking urgent follow up with the Department on this matter. Meetings with other key stakeholders (KCC, CKLP), who have been supportive, are ongoing. Formal communication from CKLP to staff has been requested to happen in a timely manner. Plans for a Plenary in the coming</p>	LD	Staff Liaison meeting to be organised	AC & AE	ASAP



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<p>weeks to update member organisations are also being considered.</p> <p>8. Finance On Track</p> <p>9. AOB</p> <p>10. Private Secretariat time</p> <p>11. Next Meeting: April 13<sup>th</sup> 2024 In person</p>	<p>GF &amp; NSH</p>			
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