

Governance



| Action | Details | Owner | Timeline / Status | Strategic Plan |
|--------------------------------------------------------------------------------|--------------------------------------------------------|----------------------------------|-------------------|----------------------------------------------------------|
| Renew MOU With KCC | Meet with all parties for sign off | Staff Working Group KCC | Q1 | Action 1.13 |
| Transition from hosted organisation (CKLP) to a Companies Limited by Guarantee | All related actions to ensure a smooth transition | Secretariat | Q1 | N/A |
| Expenditure Report to be submitted to the Department | Meet with KCC Submit Report to the Department | Staff | Q1 | Action 1.61 |
| Ratify the Budget 2024 | To be ratified at 1st Plenary 2024 | Staff | Q1 | Aim 1 |
| Ratify the Work Plan 2024 | To be Ratified at 1 st Plenary meeting 2024 | Staff Secretariat | Q1 | Action 1.22 Action 1.32 Action 1.33 Action 1.35 |
| Review all current Policies in the context | Review Policies | Staff Policy Sub Committee | Q2 - Q4 | Action 1.12 Action 5.12 |




Kildare PPN 2024 Draft Workplan





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| of the new hosting arrangement | | | | |
| Fill Vacant Seats on Secretariat/Committees | <ul style="list-style-type: none"> • Conduct Elections • Engage youth members aged 18 – 25 to sit on the Secretariat and/or sub-committees | Staff Secretariat | Q1 & Q3 | Aim 1 |
| Hold 2 Plenary Meetings throughout 2024 | <ul style="list-style-type: none"> • Policies to be ratified • Work Plan to be ratified • Budget to be ratified • Progress Report • Ratification of Secretariat members & Representatives • Consultations with Plenary | Staff Secretariat | Q1 Q4 | Action 1.23 Action 1.34 Action 1.52 Action 1.22 Action 1.31 |
| Sub-Committees to be reviewed 2024 | <ul style="list-style-type: none"> • Policy • Finance • Staff Liaison • The working Group | Staff Secretariat | Q1 | Aim 1 |
| Prepare Annual Report 2023 | <ul style="list-style-type: none"> • Submit Annual Report to the Department | Staff Secretariat | Q1 | Action 1.61 |
| Develop Quarterly Reports to submit to Kildare County Council | <ul style="list-style-type: none"> • Q1 Report • Q2 Report • Q3 Report • Q4 Report | Staff | Q1 Q2 Q3 Q4 | Action 1.42 |

Capacity Building



| Action | Details | Owner | Timeline | Strategic Plan |
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| Schedule Training Programme | <ul style="list-style-type: none"> Members Training Consultation with Membership – Needs Analysis Further develop induction training for all Representatives Complete representative Video Board Training | Staff Secretariat | Q1 Q4 Q1 | Action 5.33 Action 1.21 Action 2.32 |
| Host Social Inclusion Week | <ul style="list-style-type: none"> Collaborate with CKLP & Organising Committee | Staff Secretariat CKLP | Q3 | Aim 4 & Aim 5 |
| Host Climate Action Events/Weekend | <ul style="list-style-type: none"> Climate Action themed events/training | Secretariat Staff | TBC | Aim 5 |
| Identify key stakeholders and potential projects for collaboration | <ul style="list-style-type: none"> Working together for Public Participation MRPPN | Staff Secretariat | Q4 – Oct - Dec | Action 4.21 |
| Feed into local and national public consultations. | <ul style="list-style-type: none"> Facilitate Consultation Workshops when required Compose PPN Submissions based on findings of the Wellbeing Statements | Staff Linkage Groups | Ongoing throughout the year | Action 2.3 |

| Support the implementation of the Kildare County Council Climate Change Adaption Strategy 2019 – 2024 | <ul style="list-style-type: none"> Collaborate with KCC in the goals where Kildare PPN are listed as partners/stakeholders Attend KCC Steering Group | Staff | Ongoing throughout the year | Action 5.31 Action 5.32 |
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| Continue Representation on The County Kildare Integration Strategy | <ul style="list-style-type: none"> Continue participation and collaboration with the steering group | Staff | Ongoing | Action 5.32 |
| <p style="text-align: center;">Strengthen Participation in Decision Making & Representation</p> <div style="display: flex; justify-content: center; gap: 20px;"> <div style="text-align: center;">  <p>5 GENDER EQUALITY</p> </div> <div style="text-align: center;">  <p>10 REDUCED INEQUALITIES</p> </div> <div style="text-align: center;">  <p>17 PARTNERSHIPS FOR THE GOALS</p> </div> </div> | | | | |
| Action | Details | Owner | Timeline | Strategic Plan |
| Develop Linkage/Thematic Groups | <ul style="list-style-type: none"> Process to be finalised | Secretariat sub-committee Staff | | Action 2.31 & Action 2.51 |
| Strengthen Representative Network | <ul style="list-style-type: none"> In person event for Representative, Secretariat and heads of SPCs Quarterly meetings | | Q4 Quarterly or as appropriate | Aim 4 |
| Develop relationship with KCC | <ul style="list-style-type: none"> Develop relationships and set expectations for key stakeholders. | Staff | | Action 2.41 |

| | <ul style="list-style-type: none"> • Meet with KCC at least twice this year, or as required. • Collaborate on appropriate projects that will enhance the profile of KPPN | | | |
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| <p style="text-align: center;">Administration and Communications</p> <div style="display: flex; justify-content: center; gap: 10px;"> <div style="text-align: center;">  <p>3 GOOD HEALTH AND WELL-BEING</p> </div> <div style="text-align: center;">  <p>5 GENDER EQUALITY</p> </div> <div style="text-align: center;">  <p>16 PEACE, JUSTICE AND STRONG INSTITUTIONS</p> </div> <div style="text-align: center;">  <p>17 PARTNERSHIPS FOR THE GOALS</p> </div> </div> | | | | |
| Action | Details | Owner | Timeline | Strategic Plan |
| Manage and maintain member group database | <ul style="list-style-type: none"> • Register new member groups • Log membership Queries/details | PPN Staff | On-going throughout the year | Action 2.1 |
| Manage PPN Website | <ul style="list-style-type: none"> • Update the PPN Website as required | PPN Staff | On-going throughout the year | Action 1.24 |
| Review progress of the Strategic Plan 2022-2026 | <ul style="list-style-type: none"> • Strategic Plan Report | PPN Staff | Q4 | Action 1.55 |
| Provide information relevant to the PPN Membership and acts as a hub around which information is distributed and received | <ul style="list-style-type: none"> • At least 1 E-bulletin per month • Social Media Posts • Regular Updates on Website (Blog Posts, Funding Info etc.) | Staff | Ongoing throughout the year | Action 2.11 |