

**Public Participation
Network Kildare**

Quarterly Report

Q4 2023

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INTRODUCTION

Quarter 4 was a really busy and exciting quarter for Kildare Public Participation Network. We held four important in-person events; our final Plenary meeting of 2023, a Representative Breakfast and we hosted the Midlands regional PPN meeting.

A highlight of the quarter was the ratification of the County Kildare Vision for Community Wellbeing Statement, along with the five Municipal District Visions.

Another focus of this quarter was on the completion of the workplan and running our final elections for 2023.

During this quarter we began the planning process for 2024, where we look forward to implementing the actions included in our Strategic Plan and building on the progress made in 2023.

It was agreed the main priorities for this quarter would be:

- Preparation for new hosting arrangements for 2024
- The final Plenary for the year
- The Community Wellbeing Visions to be ratified
- Elections
- Training
- Completion of the Workplan

AIMS & OBJECTIVES

Aims

- ❖ To facilitate and encourage public participation in local decision making
- ❖ To facilitate the representation of the Community and Voluntary, Social Inclusion and Environmental groups onto decision making bodies
- ❖ To strengthen the capacity of organisations to contribute positively to the community

Objectives

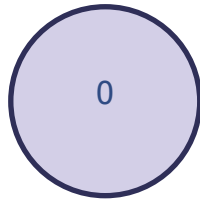
- ❖ Encourage greater participation in public decision making which leads to more effective and better targeted policies and programmes at local level and where necessary at a regional and national level
- ❖ Develop alternative methods and models of working which seek to directly involve and empower groups and individuals within the community
- ❖ Support Kildare PPN representatives to achieve the policy objective of Kildare PPN



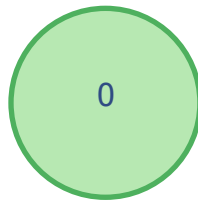
MEMBERSHIP

Kildare PPN's active membership between 1st October 2023 - December 2023.

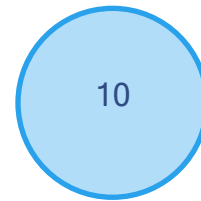
New Membership in Quarter 4



Social Inclusion

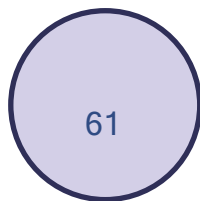


Environmental

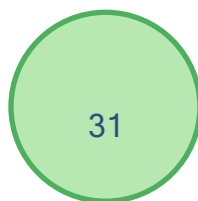


Community & Voluntary

Total Membership as of 31st Dec 2023



Social Inclusion



Environmental



Community & Voluntary

REPRESENTATION

Representatives

Kildare PPN currently has representation on the following committees:

Committee	College	No.
Local Community Development Committee	Community/Voluntary	2
Local Community Development Committee	Social Inclusion	2
Local Community Development Committee	Environmental	1
Joint Policing Committee	Community & Voluntary	2
*Environment Services & Water SPC	Community & Voluntary	1
Environment Services & Water SPC	Environmental	1
Housing Strategic Policy Committee SPC	Community & Voluntary	1
*Housing Strategic Policy Committee SPC	Social Inclusion	1
*Transport Strategic Policy Committee	Community & Voluntary	1
*Local Community and Cultural SPC	Environmental	1
Local Community and Cultural SPC	Community & Voluntary	1
Local Community and Cultural SPC	Social Inclusion	1
Economic Development, Enterprise & Planning SPC	Social Inclusion	1
*Economic Development, Enterprise & Planning SPC	Environmental	1
Climate Action SPC	Environmental	1
Climate Action SPC	Community & Voluntary	1
County Kildare Heritage Forum	Community & Voluntary	2
County Kildare Heritage Forum	Environmental	1
Drehid Liaison Committee	Community & Voluntary	2
	Total Representatives	24

*Vacant Seats = 5

Kildare PPN Secretariat

Seat	Representative
Athy MD Seat	Evelyn O'Rourke
Celbridge - Leixlip Seat	Dermot O'Donnell
Clane - Maynooth Seat	Naomi Scott Hayward
Kildare - Newbridge MD Seat	Vacant
Naas MD Seat	Liz Denieffe
Community & Voluntary Seat	Linda Walsh
Community & Voluntary Seat	Anthony Egan
Environmental Seat	Vacant
Environmental Seat	Paul Leighton
Social Inclusion Seat	P.J. Fagan
Social Inclusion Seat	Anne Crowe



Anne Crowe
Social Inclusion



Liz Denieffe
Naas MD



Anthony Egan
Community/Voluntary



P.J. Fagan
Social Inclusion



Paul Leighton
Environmental



Evelyn O'Rourke
Athy MD



Dermot O'Donnell
Celbridge/Leixlip MD



Naomi Scott-Hayward
Clane/Maynooth MD



Linda Walsh
Community/Voluntary

EVENTS

The Midlands Regional PPN Meeting - Oct 2nd

Kildare PPN was delighted to welcome sixteen of our colleagues from the midlands to join us for a meeting at the Osprey hotel, in Kildare.

These meetings are a forum for Secretariat members and staff from the 6 PPN's across the midlands to come together for networking, the sharing of best practice and collaboration.



Plenary Meeting - November 1st

The final Plenary meeting of the year was held in the Osprey hotel on the 1st of November, where member groups were presented with the work plan report and financial report for 2023.

One of the most important items on the agenda included the change for the future hosting arrangement of Kildare PPN moving forward. The Secretariat presented their chosen option to set up as an independent company to which the Plenary voted in agreement with their decision.

We welcomed Meabh Boylan, Biodiversity Officer with Kildare County Council as our guest speaker on the evening.

Public Participation Network National Conference

Delegates of Kildare PPN were delighted to attend the 2023 PPN National Conference hosted by Wicklow PPN in Arklow. Kildare PPN were invited to run a workshop on 'How we Network' during the conference, highlighting 2 key initiatives ran by Kildare PPN that contribute to positive networking, the Representative / KCC collaborative events and County Kildare Social Inclusion Week.



The Representative Breakfast - December 8th

The Secretariat was pleased to welcome Kildare PPN Representatives to a final gathering for 2023. This breakfast was a great networking event for our Representatives and Secretariat members. We would like to extend our thanks to all Representatives for volunteering their time throughout the year for Kildare PPN.



PARTICIPATION IN DECISION MAKING

Elections

Following a call for nominations in November, the following nominees have been appointed as PPN Representatives:

- **Secretariat:** Linda Walsh (Community and Voluntary seat)
- **Local Community Development Committee :** Liz Denieffe (Environmental Seat)
- **Local Community Development Committee :** Michael Kenny (Community & Voluntary Seat)

Submissions

- Kildare PPN make a submission to the pre-draft public consultation for the Newbridge Local Area Plan 2025 - 2031
- Kildare PPN made a submission to the Review of local authority Strategic Policy Committees (SPCs)

Input

Kildare PPN fed into the following public consultations:

- Kildare County Council Climate Action Plan
- National Strategy for Migrant Integration Survey

Meetings

- PPN Workers meeting x 2
- Representatives meeting x 1
- Kildare Integration Strategy steering committee x 1
- National Conference
- Social Inclusion Week review meeting
- Staff Liaison Meeting
- Secretariat meeting x2

Linkage Group Meetings

Climate Action Linkage group x 1

GOVERNANCE

Hosting Information Evening - October 25th

The Secretariat held an online information session for Kildare PPN member groups to cover the future hosting arrangements for Kildare PPN from 2024 onwards. The Secretariat presented on their preferred option for how Kildare PPN will be hosted moving forward, welcoming any questions that member groups had around the process.

Meeting Minutes

All meeting minutes are available on the Kildare PPN website.

Reports

All quarterly reports, including the quarterly financial reports are available to view on the Kildare PPN website.

Sustainable Development Goals and Kildare PPN Policies

All Kildare PPN policies are now aligned to the Sustainable Development Goals and are available to view on the website.

Preparation for 2024

In preparation for 2024, the draft 2024 workplan and 2024 budget has been approved by the Secretariat and ready to bring to the Plenary for ratification in Q1 of 2024.

ADMINISTRATION

Wellbeing Statements

The Wellbeing Statements for each of the 5 Municipal Districts in Kildare along with the Wellbeing Statement for the County were completed and ratified at the Plenary meeting in November. The Kildare Community Wellbeing Statements which are available to view [here](#).

Training needs analysis

At our Plenary meeting in November, we asked for attendees to identify training which member groups would be interested in attending (TNA). The results from this will help shape the modules for the Kildare PPN 2024 Training calendar.

COMMUNICATIONS

Social Media

In this quarter, Kildare PPN's social media saw the following growth:



5% Increase in Followers
527 Followers



2% Increase in Followers
2197 Followers



2% Increase in Followers
723 Followers



6 e-Bulletins were sent in Q4 of 2023 via Salesforce containing information on, grant opportunities, public meetings, public consultations, training, and anything that may be beneficial to our member groups.

FINANCIAL REPORT DECEMBER 2023

INCOME*	
Dept. of Rural and Community Development	€85,700.00
Kildare County Council	€35,000.00
Dept. of Rural and Community Development	€500.00
Maximum Potential Total Income *	€121,200.00

	<i>Expenditure</i>
Fixed Expenses	
Resource Worker + Employers PRSI	€53,149.00
Support Worker Salary + Employers PRSI	€38,624.34
Staff Phones	€408.00
CKLP Administration Fee	€3,000.00
Insurance	€528.46
Total Fixed Expenses	€95,709.80

Operational Expenses	
Web Hosting/SSL Certificate	€1,104.04
Canva Subscription	€107.88
Survey Monkey Subscription	€432.00
The Wheel membership	€150.00
Zoom Subscription	€231.45
One drive and share point	€138.75
Training	€2,701.64
MD meetings to include Wellbeing Statement	€2,828.40
Total Committed Expenses	€7,694.16

Events	
Social Inclusion Week	€1,611.40
Representative/KCC Event x 2	€1,022.50
Plenary	€1,957.10
MRPPN	€580.00
Total Events	€5,171.00

Other	
Hosting related expenses	€2,843.80
Stationary (Printer Ink, Paper)	€1,457.84
Misc / Expenses	€1,647.00
Office Equipment	€1,005.00

Printing / Promotional Products	€5,387.65
Total Other	€12,341.29
Total:	€120,916.25