

MINUTES OF KILDARE PUBLIC PARTICIPATION NETWORK SECRETARIAT MEETING
17TH APRIL 2023

Item	By	Action	Responsibility	Timeline
<p>Secretariat Attendees : PJ Fagan (PJF), Anthony Egan (AE), Naomi Scott Hayward , Jill Mulhern (JM), Paul Leighton (PL)</p> <p>In attendance: Grainne Fleming, Apologies: Anne Crowe (AC), Liz Denieffe (LD), Dermot O’Donnell (DOD)</p>				
<p>Welcome & Introduction The Secretariat would like to extend sincere condolences to Anne Crowe and the Crowe family on a recent bereavement.</p> <p>1. Minutes March 20th to be ratified</p> <p>2. Matters arising</p> <p>3. Correspondence</p> <p>Correspondence sent to the Department notifying them of Cliona Kelliher’s resignation from the Kildare PPN Secretariat and in turn from the National Advisory group and National Secretariat.</p> <p>Correspondence sent to the National Secretariat facilitator regarding the appointment of D.O.D as the new representative for Kildare PPN on the National Secretariat.</p> <p>4. Governance</p>	<p>PJF</p> <p>Proposed: NSH Seconded:JM</p> <p>PJF</p> <p>PJF</p> <p>PJF</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>

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<p>5. Workplan Report Grainne discussed the proposed team (10) Members for the Wellbeing Statements/ Consultations. Contact will now be made to see if they are interested. <u>Dates:</u> Training for the team July 5th Workshop 1-17th July – Clane/Maynooth Workshop 2 – 20th July Workshop 3 – 24th July Workshop 4 – 27th July Workshop 5 – 14th Sept Grainne also discussed the up-date document. Elections to go ahead as planned.</p>	GF	Naomi to book the venue for WK1	NSH	ASAP
<p>6. Meeting & Location dates To be put forward to the next meeting</p>	PJF			
<p>7. Up-date – the working group</p>	PJF	N/A	N/A	N/A
<p>8. Finance Budget on track – All monies allocated</p>	GF	N/A	N/A	N/A

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<p>9. AOB</p> <p>Next Meeting: Monday 22nd May</p>	<p>NSH</p>	<p>Meeting Wed 19th</p>	<p>NSH,LD,GF, GC</p>	<p>NSH</p>
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