



**MINUTES OF KILDARE PUBLIC PARTICIPATION NETWORK SECRETARIAT MEETING
MARCH 20TH 2023**

Item	By	Action	Responsibility	Timeline
<p>Secretariat Attendees : Liz Denieffe (LD), Dermot O’Donnell (DOD), Anthony Egan (AE), Naomi Scott Hayward , Jill Mulhern (JM),</p> <p>In attendance: Grainne Fleming,</p> <p>Apologies: Anne Crowe (AC), Paul Leighton (PL), PJ Fagan (PJF),</p>				
<p>1. Welcome & Introduction</p> <ul style="list-style-type: none"> ● Minutes Oct 28th 2022 to be ratified ● Minutes Feb 20th 2023 to be ratified ● Minutes March 6th Plenary to be approved <p>2. Matters arising</p>	<p>AE</p> <p>Proposed: DOD Seconded:JM</p> <p>Proposed:DOD Seconded:AE</p> <p>Proposed: NSH Seconded:AE</p> <p>LD</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>Action Tracker to be kept</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>LD</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>With immediate effect</p>



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<p>3. Correspondence AE addressed two correspondences</p> <p>A related item was discussed with reference to an expression of interest for the National Secretariat following CK resignation. Dermot O'Donnell was appointed to the National Secretariat</p>	<p>AE</p> <p>Proposed:JM Secoded:NSH</p>	<p>Letters to be drafted for NS and NAG</p>	<p>GF/AE</p>	<p>Immediately</p> <p>Immediate effect</p>
<p>4. Workplan 2023 GF discussed the workplan – A long conversation was had re elections Representative Breakfast to be re-scheduled for May Climate Action weekend</p>	<p>GF</p>	<p>Social Media – No dates To be booked To be considered</p>	<p>GF/GC</p> <p>GF LD/NSH</p>	<p>Starting 21th March Immediately April 20th</p>
<p>5. Sub-Committee (Election Process) Discussed – final draft to be sent to secretariat for Wed 22nd following agreed changes and final approval for Friday subject to no objections/changes</p>	<p>LD</p>	<p>Final draft to be sent out by Wednesday 22nd</p>	<p>LD/GF/PJF</p>	<p>Wednesday 22nd</p>
<p>6. Up-date – the working group</p>	<p>AE</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>
<p>7. Transport Safety and Emergency Services LD gave an update – well attended</p>	<p>LD</p>	<p>LD appointed facilitator Proposed: NSH Secoded:AE</p>		
<p>8. Finance</p>	<p>GF</p>	<p>N/A</p>	<p>N/A</p>	



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<p>9. Governance</p>	<p>AE</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>
<p>10. AOB A request for MRPPN dates for the year</p> <p>Next Meeting: April 17th - In person</p>	<p>AE LD</p>	<p>GF to see if she can get them at the next meeting</p>	<p>GF</p>	<p>N/A</p> <p>Immediately</p>