

Kildare Public Participation Network Privacy Statement 2022

What personal information do we hold?

Kildare Public Participation Network collects the following data:

- Personal identification information for the contact for Kildare PPN groups including: name, email address, phone number, postal address etc.)
- Personal identification information for representatives of Kildare PPN including: name, email address, phone number, postal address etc.)

Why do we hold this information?

Kildare Public Participation Network hold this information to enable us to contact member groups and circulate information deemed relevant or beneficial to Kildare PPN member groups.

How do we collect this information?

Kildare Public Participation Network collect data and process data when you:

- Register with Kildare Public Participation Network through our website.

How do we store your data?

Kildare Public Participation Network securely stores your data with an encrypted password protected CRM system.

Kildare Public Participation Network will hold your information for the duration of your groups membership with the Kildare PPN. Once a group is no longer a member of the Kildare PPN, their details will be removed from the CRM system.

What does Kildare Public Participation Network do with your information?

- Member organisations that join Kildare Public Participation Network provide us with their contact details in order to:
 - keep them up to date with relevant information about the PPN
 - keep them included in consultations and local democratic processes
- When groups join the Kildare PPN they are entering an agreement that the details they supply may be shared with the elected representatives of the PPN and/or

with members of Kildare PPN's Secretariat in order to facilitate the ongoing work of the PPN.

- Kildare Public Participation Network will not share your information to any third party that is not engaged in the Public Participation Network or activities.
- Individuals or member groups may request to have their personal data supplied to them and/or removed from or updated on the register by giving 30 days' notice to Kildare PPN on: kildareppn@gmail.com.
- To join the Kildare Public Participation Network, we look for a primary contact and give the option to supply details of an alternate contact. Details of an alternate contact must only be supplied to the PPN when you have explicit permission to do so.

What is your data protection rights?

Kildare Public Participation Network would like to make sure you are fully aware of all your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request copies of your personal data.

The right to rectification – You have the right to request that Kildare Public Participation Network correct any information you believe is inaccurate. You also have the right to request Kildare Public Participation Network to complete the information you believe is incomplete.

The right to erasure – You have the right to request that Kildare Public Participation erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request that Kildare Public Participation Network restrict the processing of your personal data, under certain conditions.

If you would like to exercise any of these rights, please contact the Kildare PPN by email at kildareppn@gmail.com, or write to Kildare Public Participation Network, Level 7, Áras Chill Dara, Devoy Park, Naas, Co. Kildare.