Community, Heritage & Leader Grant Schemes

Information Night

Tuesday, 20th November 2018 - 7.30 p.m. - Newbridge Town Hall

Tuesday, 27th November 2018 - 7.30 p.m. - Glenroyal Hotel, Maynooth



Kildare County Council

Who we are ...

- John Shannon, Administrative Officer, Community Department, Kildare County Council.
- <u>Ciara Gallagher</u>, Grants Administrator, Community Department, Kildare County Council.

Tel. 045 980538 / Email grants@kildarecoco.ie

• Bridget Loughlin, Heritage Officer, Kildare County Council.

Tel. 045 980791/ Email heritage@kildarecoco.ie

- <u>Helen Mulhall</u>, Rural Development Officer, County Kildare Leader Partnership (C.K.L.P.)
 Tel. 045 895450 / Email helen@countykildarelp.ie
- Evan Arkwright, Racing Manager Curragh Racecourse

Email eark@curragh.ie

Types of Grants Available

Community Department

- Community
- Festival
- Private
 Estates
- Local Authority Estates
- Local Property Tax (LPT)*

Heritage

Heritage

C.K.L.P.

Leader

Community Grants

938 grants have been administered by the Community Section – Grant budget (not including LPT funding) €1.27m

Grant Type	No of Grants	Amount Awarded
Community Grants (General)	147	€191,250*
Festival Grants	83	€100,000
Community Enhancement Programme	46	€442,580
Private Res Association Grants	258	€128,050
LA Resident Association Grants	82	€56,000
LPT Grants	270	€743,677
Drehid Grant Scheme	32	€401,150
Educational Bursary Grant Schemes	20	€19,500
TOTAL	938	€2,082,207
* Includes 2018 LPT funding of €70,000		

Purpose of Grants

- Community Grant- provide financial assistance to community groups engaged in activities or projects, which encourage community participation and promote the well being of communities in County Kildare.
- Festival Grant- assist voluntary groups who organise & promote key festival events in County Kildare.
- LPT Community Grant- for specific purposes which are agreed by elected members of individual Municipal District (MD).
- Heritage To promote gathering heritage data, good heritage management and to raise awareness of heritage.
- Leader Designed to aid the development of sustainable rural communities.

Projects not funded by grants

- Projects that benefit individuals
- Ongoing running costs, salaries, administration
- Activities outside the county
- Projects whose funding is the responsibility of another agency
- Competitive events
- Charity and fund raising events
- Bouncing castles at events
- Projects which do not meet the criteria for a particular scheme

Who can apply?

Your group must be ...

 Engaged in activities which encourage community participation, volunteerism and promote the wellbeing of communities and all funded activities/festivals must be located within the county.

Maximum Grants

- Community Grant €3,000
- Festival Grant -€2,000
- LPT Grant As decided by elected members of the MD.
- Residents Associations Dependant on size of estate and other factors.
- Heritage €1,500
- Leader €5,000 €200,000

Application Forms for Community & Festival & LPT*:

Choose what grant you are applying for. *LPT – allocated by Elected Members.

Part A - Contact Details:

- Name of Group/Organisation
- Public Participation Network Number (PPN No.)
- Contact person
- Contact details
- How much are you requesting
- Give a <u>brief</u> description or name of your proposed project (Max 20 Words -full details to be given in Part C)

Part B - Group Details:

- Treasurer's Name Telephone No. & Email Address
- When was your group formed
- What are the aims and objectives of your group
- Please give details of the group's current activities

Part C - Details of Proposed Project:

- Please give full details of the proposed project.
- Who will be involved in the project?
- Who and how many people in your community will benefit from the project?
- When will the project begin and end?

Parts D & E - Project Costs & Budget

- Please give a break down of the costs of the various elements of the project.
- What is the overall cost?
- Are you applying for funding elsewhere?
- How do you intend to cover any shortfall?

Must be completed in full as it is the basis for assessment.

Part F – Ownership of land /building/object

Please complete this section if funding is sought for:-

- Improvement to land and/or buildings/new build.
- Permanent / long-term placement of temporary building (e.g. container/cabin).
- Purchase of equipment which will need secure permanent/long-term storage (e.g. trailer, sports equipment, scouting equipment etc.).

Part G- Consents

Do you have or need planning permission for the proposed works?

Kildare County Council's Planning Department:

plandept@kildarecoco.ie /045 980845

Do you need to consult with ...

- National Parks & Wildlife Service
- Department of Rural & Community Development or
- Kildare County Council Heritage Officer

- Grant Agreement Form
- Bank Statement (Bank or Credit Union)
- Privacy Statement (FOI / GDPR)
- The following may be requested from your group:
 - Articles of Association/Constitution or minutes of last AGM.
 - Committee membership
 - Income & Expenditure account
 - Confirmation of registration from Governing Body if applicable
 - Insurance documents(If applicable)
 - Tax clearance certificate for grants over €10,000
- Guidelines (Retain)
- Checklist

NEW FOR 2019

Quotations (used to assess value for money of the project):

1 quote: up to €1,499
2 quotes: between €1,500 & €4,999
3 quotes: over €5,000
Individual items or project elements

Tips - quotations should be:

- official quotes addressed to the group applying for funding
- be on company headed paper and include VAT number
- be comparable i.e. the specification must be itemised in each quote and must be for the same item and quantity.
- If you are not choosing the cheapest quote please explain why.

Main criteria used in assessment:

- The level of community participation in your project.
- The benefit to the overall community.
- The capacity of the group to carry out the proposed project.
- The quality of the application.
- The extent of local contributions to the proposed project.

The process ...

- Applications are assessed by our Community Development Team.
- Recommendations are made to the elected members of the relevant municipal districts at their monthly meeting.
- Once recommendations are approved at this meetings letters are issued to both successful and unsuccessful groups.
- Payment is made to groups, directly into their bank or credit union account shortly after this.
- Payment is dependent on return of submissions from other/previous grants.

Submissions:

- **Proof of Spend** for completed works.
 - Till Receipts relevant to spend on project <u>are</u> accepted.
 - Invoices/Receipts on official headed paper, showing €0.00 balance outstanding and marked as "Paid" by company stamp.
 - <u>Handwritten "Paid In Full"</u> notes/invoices/receipts will <u>not be</u> <u>accepted</u>.
 - The proof of spend must detail the exact works carried out / purchases made.
- Project Report detailing how the grant was utilised and how it benefitted the group, including photographs.
- Income and Expenditure in relation to grant monies awarded.
- Any publicity material pertaining to the project where the support of Kildare County Council has been acknowledged.

Heritage Grants

Part D Aspect of Heritage

Each project must benefit an element of heritage as listed in the Heritage Act, 1995:

Monument	Archaeological Object	
Flora	Fauna	
Landscape	Archaeological Heritage,	
Geology,	Heritage Gardens and Parks	

Heritage Object, Wildlife Habitats, Inland Waterways

Eligible Projects & Activities

Heritage Publications will not be funded – it is advised to discuss with the Heritage Officer.

Gathering Heritage Data

The objective of this scheme is to provide assistance for data collection and research relating to Kildare's heritage.

- Archaeological and wildlife field survey to inform a graveyard management scheme
- Conservation report on a stained glass window
- Assessing the conservation needs of a particular object or collection

Heritage Management

The objective of this scheme is to support projects that apply good heritage practice in managing sites, collections, objects etc

- Conservation planning and habitat (or wildlife site) management
- Conservation of heritage collections and objects, including documents
- Control of invasive species
- Carrying out the work recommended in a conservation report or wildlife management plan
- Archival boxing for vulnerable documents
- Raising awareness of Heritage

The objective of this scheme is to support fresh approaches and initiatives that link heritage to communities, promoting active engagement with heritage and its appreciation by the public.

- Conference or exhibition on heritage of an area
- Heritage Week activities
- Seminar on traditional skills such as lime mortar, thatching
- Education project involving a museum or archive with local schools
- Events using art, drama or new media to promote heritage

- Conditions of grant
 - Biodiversity Week (May) or Heritage Week (May) event
 - Contact Heritage Officer prior to commencement
 - Contact another member of staff
 - Join with another group
 - Submit further details on an aspect of the project
- Read the guidelines
- Check you are applying for the correct grant
- Contact Heritage Officer to discuss project
- Max grant €1,500 often get less
- Match funding
- Acknowledge KCC
- Interim (July) and Final reports (Nov)



- Interim Report
 - Due July 2019
 - An email to show what progress you have made on the project to date.
- Final Report
 - Due Nov 2019
- Group Details
- Project detail
- Details of Heritage Week or Biodiversity Week event
- Project costs (receipts)
- Publicity for the project
- Project follow up

Proposed dates for the 2019 schemes:

- Mid January 2019 Advertise & open scheme.
- Mid March 2019 Closing date for applications.
- Late March 2019 Community Development Team assess applications.
- April 2019 Recommendations to municipal districts
- Late April / Early May 2019 Letters to groups & first payments made.

Rural Development Programme (LEADER)

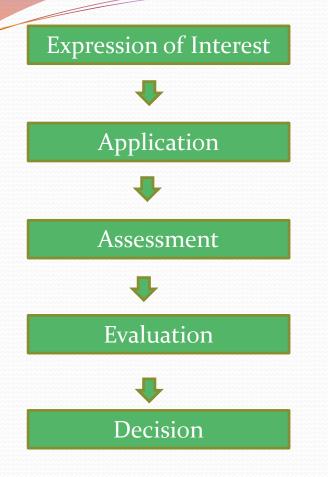
Social Enterprise Rural Tourism Broadband Community & Youth Social Inclusion Water Quality Biodiversity Renewable Energy



Capital Projects & Equipment, Research/Feasibility, Marketing/Promotion, Bespoke Training

€5,000 - €200,000







Idea Development Face to Face Meetings Application Workshops Advice & Feedback



Department of Rural and Community Development

An Roinn Forbartha 70 Tuaithe agus Pobail





